

**Wrightstown Board of Education Meeting  
Wednesday, August 18, 2021 at 6:00 p.m.  
High School Library**

**Minutes**

**1. Opening of Meeting:**

- A. Call to Order
- B. Pledge of Allegiance

Nicole Gerend called the meeting to order at 6:00 p.m.

Present: Joie Cunningham, Laurie De Cleene, Nicole Gerend, Tiffany Van Vreede Also Present: Carla Buboltz, Jessica Baerenwald, Bob Caelwaerts, Craig Haese, Caroline Mihalski, Sarah Nelson, Dan Storch, Scott Thompson, Brian Roebke, Ed Byrne, Derek Erickson, Katie Gaffney, Chelsea Lasecki, Tina Leick, Kelsey Noskowiak, Morgan Polaczyk, Danielle Wegner, Holly Snyder, Jill Peck, Katie Haese, Lisa Kalscher, Perry Schisel, Ryan Baudhuin, Jessica Last, Jessica Mulder, Jason Gerend, Lois Cyra, Robert Cyra, Dan Vande Walle, Renee Vandenberg, Mark Leonard

Absent: Tom Eggert, Mike Van Eperen

Virtually Present: Sarah Hock, Kyle Gerend, Mary Hanaway, Jim Six.

**2. Recognize Board Member Service**

Gerend recognized Board President, Tom Eggert, for his years of services with the Wrightstown Community School District.

**3. Student Achievement:**

A. Introduction of New Staff

New staff include Derek Erickson-H.S. Social Studies Teacher, Katie Gaffney-M.S. Special Ed Teacher, Katie Haese-District Library Media Specialist, Chelsea Lasecki-M.S. Health/PE Teacher, Tina Leick-M.S. RtI Teacher, Kelsey Noskowiak-Grade 5 Teacher, Jill Peck-H.S. Special Ed Instructional Aide, Morgan Polaczyk-E.S. Special Ed Teacher, Holly Snyder-Grade 6 Teacher, Danielle Wegner-Grade 1 Teacher

B. Fall 2021 Opening Updates

Buboltz shared the 2021 Fall Opening Updates, which remain the same as last month. We will continue to use the mitigation strategies put in place by using collected local data, and addressing issues as they come up. CDC mandate requires masks on public transportation through January 2022.

**4. Open Forum for Public Comment**

Community members: Jessica Last, Jessica Mulder, Dan Vande Walle, and Renee Vandenberg shared their concerns regarding quarantining for unvaccinated students, consequences of noncompliance with Federal mandates, and transgender use of bathrooms at the high school.

**5. Board of Education Minutes**

De Cleene made a motion to approve the July 21, 2021, regular session minutes. Seconded by Van Vreede. Motion carried.

**6. Personnel**

Van Vreede made a motion to approve the additions of Sandra Anderson-School Nutrition Coordinator, Taylor Blaha-School Nutrition Leader, Isela Chavez-School Nutrition Assistant, Austin Koltz-Wellness Center Supervisor, Jessica Olson-School Nutrition Leader, Holly Snyder-Grade 6 Teacher, and Triston Winiecki-H.S. Special Ed Instructional Aide. Resignations of Paula Isaacs-H.S.

Special Ed Instructional Aide, Lois Sauberlich-H.S. RTI Teacher, and Travis Schuh-Grade 6 Teacher. Seconded by Cunningham. Motion carried.

## **7. Approve Policy**

De Cleene made a motion to approve the policies #5300 Background Checks, #5400 Family Medical Leave, and #8100 School Visitors. Seconded by Van Vreede. Motion carried.

## **8. Finance**

A. Joie Cunningham made a motion to approve the payment of the August 2021 General Fund Bills Listing, check #1061075 through #1061172 for the total of \$450,885.26, August 2021 Building Fund Bills Listing, check #3140 through check #3144 for a total of \$2,936,162.48, and the July 2021 Receipts of \$381,732.72. Seconded by Van Vreede. Motion carried.

B. Finance Report by Dan Storch.

Dan Storch presented the 2021-22 Preliminary Budget, the mill-rate will remain the same. We will have a balanced budget; audit field work was completed August 11 through August 13.

## **9. Administrative and Board Reports:**

Carla Buboltz's report included:

- Worked with (Adaptive Schools) trainers during In-Service to support team collaboration, active staff and student engagement, and influencing student learning and team development.
- Kicked off the school year with a district luncheon that focused on “Don’t widen the plate” and “What Do you Do with a Chance”
- New First Student Bus Manger, Phil Roberts
- WASB Convention held January 19 - 21.
- Recognized Greenleaf/Wayside Bank and their members for donated school supplies

Administrative Reports:

Sarah Nelson reported on:

- In-service focused on ELA, math and science professional development including new kits and materials. Day 1 of in-service focused on school theme – Road to Success is Always Under Construction.
- Completed Data dig with Grad 3-4 teachers to meet student needs, and successful Restorative Practice.
- WES playground completion with installed woodchips, furniture is being delivered and installed.
- Board members given tour of WES
- Recognized maintenance cleaning crew for their hard work during construction, and staff for flexibility and patience on moving timelines.

Scott Thompson reported on:

- Freshmen orientation took place with most students present; including pictures, schedules, locker information with a parent meeting.
- Staff meeting to discuss upcoming school year
- Working on last minute schedule changes, adjustments, registrations and some students completing online credit recovery coursework
- Recognized maintenance staff for their cleaning summer work due to construction and remodeling.

Craig Haese reported on:

- Recognized Jason Nelson, Director of Building and Grounds, for getting the grounds and facilities ready for Fall season.
- Fall sports are currently competing with Girls golf winning their first conference.
- Extra-curricular informational meetings to be held during first couple weeks of school to increase student involvement.

Caroline Mihalski reported on:

- Presented her 2020-21 Seclusion Report:
  - Total number of incidences of seclusion or restraint: 13
  - Total number of students involved in seclusion or restraint: 4
  - Total number of students with disabilities who were involved in the seclusion or restraint incidents: 4
- Sources of Strength training for WMS and WHS
- Continued work on hiring and supporting all new staff
- Training on Functional Behavioral Assessments and Behavior Intervention Plans
- DPI awarded a Competitive Mental Health Grant for this year and next year

Bob Caelwaerts reported on:

- Grade 5 Open House, August 19<sup>th</sup>, included tour, dropping off supplies, and meeting staff
- Staff created welcome videos in lieu of open house for grades 6-8
- PBIS committee met over the summer to adapt behavioral system to new student expectations, and currently building staff capacity around restorative practices.
- Recognized maintenance staff for their cleaning summer work due to construction and remodeling.

Jason Nelson reported on summer building, grounds work, and grounds maintenance.

A. Facilities Update

- Buboltz presented the last three construction updates provided by Miron.
- Continued work on walls, ceilings, tiling, flooring while finalizing the 2<sup>nd</sup> story of WES.
- Recognized the custodial crew for their hard work cleaning among the construction.
- WES move in set for Thursday, August 26<sup>th</sup>
- WHS vestibule completed with carpet, soffit, and doorframes.

B. Meeting Summary

Nicole Gerend gave updates for next month's meeting:

- Communicate situational quarantining, federal ordering of mask mandate, and transgender bathroom use.
- Thank you to Greenleaf/Wayside Bank and their members

## 10. Adjournment

Motion by Van Vreede to adjourn meeting at 7:06 p.m. Seconded by De Cleene. Motion carried.

Joie Cunningham, Board Clerk